



Adobe Photoshop Introduction - 1 Day

Introducing Photoshop

Getting to know the work area
Learning the tools in Adobe Photoshop
Using the tool options bar

Working with palettes

Undoing actions in Photoshop
Customising the workspace
Using the Help features
Working with Selections
Working with selections
Learning the selection tools
Using the Magic Wand
Selecting with the lasso tools

Manipulating selections

Making a quick selection

Colour Models & Painting

RGB and CMYK
Colour models for print & web
Define a pattern
Define a brush shape

Photo Retouching

Basic photo corrections
Strategy for photo retouching
Resolution and image size
Straightening and cropping images
Making automatic adjustments

Adjusting the tonal range
Removing a colour cast
Replacing colours in an image
Adjusting lightness with the Dodge tool
Using the Sponge tool
Using the Unsharp Mask filter
Comparing automatic and manual resets
Saving the image for four-color printing
Retouching and repairing
Repairing areas with the Clone Stamp tool
Using Spot Healing Brush tool
Using the Healing Brush and Patch tools

Working with Type

Typographic design
Creating a clipping mask from type
Creating a design element from type
Using interactive formatting controls
Warping point type
Designing a paragraph of type
Warping a layer

Layering for Composites

Learning Layer basics
Using the Layers palette
Rearranging layers
Applying a layer style
Flattening and saving files

Adobe Photoshop Advanced - 1 Day

Importing, Exporting & Saving

Issues associated with scanning
Importing and manipulating files by using the Place command
Importing files from a digital camera
Appropriate file format for output
Options available for saving
Rasterise a file that is imported into Photoshop
Functionality provided by the File Browser

Using Actions

Create an action by using options in the Actions palette
Play an action by using the Batch command including using File Browser as the source
Create a droplet from an action
Describe the purpose of specific Automate commands

Outputting to Print

Specific Print commands
Options available for outputting to print in the Output and Colour
Management pop-up menus in the Print dialogue box
Discuss issues associated with printing duotones

Outputting for the Web

Appropriate file format to optimize images for the Web
Optimization options available for saving files for the Web
Create transparent and matted images by using the Save for Web command
Link an image to a URL by using image maps
How slices can be used to optimize images for the Web