



VBA For Access Introduction - 3 Days

Introduction to VBA

A look at the history of VBA, its importance and relevance to solutions and consideration of compatibility issues.

Concepts in VBA

Getting to grips with objects and their Properties and Methods.

Understanding Procedures and Modules

An introduction to events and event handling.

Objects

Treatment of Objects in general

An introduction to naming conventions

How Properties & Methods are accessed & used.

Objects commonly found in Microsoft applications

Objects specific to Microsoft Access

Variables & Constants

A general introduction to storage using Variables and Constants.

When and how to declare, use and name them

Control Structures

Determining the flow of a program.

Writing self-contained, re-usable Procedures

Controls

Control types commonly found in Microsoft applications

How to use and create them

Forms

Enhancing Forms with Procedures Procedures & Functions

Calling Procedures from other

Procedures

Passing data between Procedures

Using standard Functions

Use of Named Arguments

An Introduction to the creation and use of custom functions

Automatic Procedures in Access

Menus & Toolbars

Using the Menu Editor

Creating and customising Toolbars

Assigning Procedures

Manipulation within Procedures

Debugging & Error Handling

Types of errors and how to handle them

Investigating problems using the Debug Win-